

Pursuant to call, a regular Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District, Station 4, 850 Bailey Road, W. Henrietta, NY on October 15, 2019 at 5:30 P.M.

MEMBERS PRESENT:

Commissioner, F. Joe Martin, Jr.
Commissioner, William R. Gilchrist
Commissioner, William Heist
Commissioner, Terry Ovenshire
Commissioner, Scott Pfluke
Sec./Treas., Barbara A. Schaeffer
Clerk, Samantha Robinson
Counsel, Louise R. Beale

MEMBERS ABSENT:

Commissioner Martin opened the meeting at 5:38 PM.

RESOLUTION NO. 150, 2019

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to approve the minutes of the September 17, 2019 Board Meeting.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 151, 2019

On motion of Commissioner Heist, seconded by Commissioner Pfluke,

WHEREAS, the Board of Fire Commissioners has determined that it is necessary to exceed the tax levy limit for fiscal year 2020, in order to cover the operating costs and obligations of the Henrietta Fire District so as to meet the public safety and fire protection needs of its residents and taxpayers,

NOW, THEREFORE, BE IT RESOLVED, to override the tax levy limit for fiscal year 2020.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

A break was taken from 5:41 PM to 5:45 PM. Meeting resumed at 5:45 PM.

RESOLUTION NO. 152, 2019

On motion of Commissioner Heist, seconded by Commissioner Pfluke,

WHEREAS, the Board of Fire Commissioners of the Henrietta Fire District has previously adopted a proposed budget for 2020 and estimate of fund balances, and

WHEREAS, the annual fire district budget hearing was held on notice to the public on October 15, 2019, and

WHEREAS, the Board has considered the proposed budget and any comments received on the proposed budget at said budget hearing, and

WHEREAS, the Board has determined that a modification to the proposed budget is necessary,

NOW, THEREFORE, be it resolved to adjust the estimated encumbrance balance from \$835,000 to \$885,000 and

Be it further resolved that the Board hereby approves the final budget for the Henrietta Fire District in the amount of \$12,723,059.00, with \$11,560,059.00 to be raised through real property taxes, resulting in a rate per \$1000 of assessed valuation of \$3.05. This budget exceeds the real property tax levy limit for 2020.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 153, 2019

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to approve the payment of bills by purchase order or by voucher for the general fund - check numbers 35108-35179 in the amount of \$82,197.19, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 154, 2019

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to approve a medical leave for Matt Cody (2) starting October 10, 2019 to approximately 3/10/2020.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 155, 2019

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to reinstate Paul Skotnicki (1) to active exterior status, effective immediately.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 156, 2019

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to approve the following (4) volunteer recruits, pending successful completion of the recruit process:

Kishan Acharya (2), Matthew Fredericks (2), Jeffrey Prince (2), Peter Shannon (1)

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 157, 2019

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to authorize the following training requests:

Employee	Rank	Class	Location	Date	Cost	Other	Coverage Hours Needed	Class Contact Hours
Tim Roberts	Lieutenant	ICS 400: IC for Complex Incidents	PSTF	10/28/19 - 10/29/19	\$ -		0	80
Tim Roberts	Lieutenant	Fire Officer 2	PSTF	11/4/19 - 11/8/19	\$ 25.00		20	60

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Martin Voting Aye
Commissioner Heist Voting Aye
Commissioner Ovenshire Voting Aye CARRIED

RESOLUTION NO. 158, 2019

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to approve the surplus of 68 (aged out) sets of turnout gear, coats and pants and 72 portable radios.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Martin Voting Aye
Commissioner Heist Voting Aye
Commissioner Ovenshire Voting Aye CARRIED

RESOLUTION NO. 159, 2019

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to accept bids for snow plowing service for 2019-2020 for review at the November 12, 2020 Board Meeting. Bids must be received by 5 PM on 11/12.19 to be considered.

Duly put to vote as follows:

Commissioner Ovenshire Voting Aye
Commissioner Heist Voting Aye
Commissioner Martin Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 160, 2019

On motion of Commissioner Ovenshire, seconded by Commissioner Gilchrist,

Resolved, that the annual election of the Henrietta Fire District shall be held on December 10, 2019, between the hours of 4:00 p.m. and 9:00 p.m. at 850 Bailey Road, West Henrietta, New York 14586 for the purpose of electing two (2) Fire District Commissioners. The term of office for Commissioner William R. Gilchrist expires December 31, 2019. This is a five (5) year term of office commencing January 1, 2020 and continuing through December 31, 2024. The term of office for Commissioner William Heist expires December 31, 2019. This is a three (3) year term of office commencing January 1, 2020 and continuing through December 31, 2022.

The following are hereby appointed as election inspectors for said election:

- Gwendolyn Hayes, Chairman
- Megan Cholach
- Kristina Dinsmore

The following are appointed alternate inspectors and shall assume the office of election inspector upon the inability or refusal of an inspector to assume his or her duties:

- Barbara Sharp, Alternate
- Sarah Remelt, Alternate

Election inspectors are to be paid the sum of \$50 each for their service.

Candidates for the election shall file a petition subscribed by twenty-five qualified voters of the Henrietta Fire District with the Fire District Secretary no later than November 20, 2019. Each candidate must specify which term of office he or she is a candidate for, either the five (5) year term or the three (3) year term. Petitions are available from the Secretary of the Fire District.

In accordance with the Election Law, the Secretary is instructed to request from the County Board of Elections a list of registered voters in the Henrietta Fire District as of November 18, 2019.

Be it further resolved that the notice of election be published in the Henrietta Post, the earliest date for publication is November 6, 2019 and the latest date for publication is November 13, 2019.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 161, 2019

On the motion of Commissioner Pfluke, seconded by Commissioner Heist, resolved to accept the proposal from Bernard P. Donegan to act as Municipal Advisor to the District for the Station 6 project.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 162, 2019

On motion of Commissioner Gilchrist, seconded by Commissioner Heist, resolved to accept the proposal from Timothy McGill as bond counsel for the Station 6 project.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 163, 2019

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to accept the 2019-2020 Annual Service Awards Contract from Penflex Inc., base fee of \$3,450, to be paid from the Trust Fund.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 164, 2019

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to approve the professional services agreement with UR Medicine Employee Assistance Program for a term of 2 years, December 1, 2019 through November 30, 2021 at a cost of \$2,423 per year

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
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Commissioner Gilchrist Voting Aye
Commissioner Martin Voting Aye
Commissioner Heist Voting Aye
Commissioner Ovenshire Voting Aye CARRIED

RESOLUTION NO. 165, 2019

On the motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to authorize Capt. Michael Dinsmore to attend VCOS, at a cost not to exceed \$600.

Duly put to vote as follows:

Commissioner Ovenshire Voting Aye
Commissioner Heist Voting Aye
Commissioner Martin Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 166, 2019

On the motion of Commissioner Heist, seconded by Commissioner Gilchrist, resolved to hold a workshop on Tuesday November 5, 2019 at Station 4, 850 Bailey Road at 5:30PM.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Martin Voting Aye
Commissioner Heist Voting Aye
Commissioner Ovenshire Voting Aye CARRIED

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, the meeting adjourned at 6:44 PM.